

# **Academic Policy Statement APS 7:**

## **Admissions Policy**

Co	nto	nto
CO	nte	ms

1	Introduction 1.1 Principles 1.2 Equity 1.3 Transparency 1.4 Responsible recruitment	2 2 2 2 2
2	Entrance requirements 2.1 General and programme specific entrance requirements 2.2 Expression of offers 2.3 Undergraduate programmes 2.4 Postgraduate programmes	2 2 3 3 3
3	Acceptability of international qualifications	
		4 5 5 6
		66 77 77 88 88 99
8	Feedback, appeals and complaints 8.1 Feedback 8.2 Appeals 8.3 Complaints	9 9 9
9	Discontinued/Changed programmes	<u>10</u>
10	Advanced entry and recognition of prior learning 10.1 Advanced entry 10.2 Recognition of Prior Learning (RPL) (Transfer of Credit) 10.3 Recognition of Prior Experiential Learning (RPEL)	10 10 10
11	Privacy Policy	<u>11</u> 11
12	Further information	11

### 1. Introduction

Middlesex University is an international institution with roots in London. The University is committed to meeting the needs and ambitions

In addition to the above considerations, some programmes of study may also use additional methods to assess the suitability of the applicant, as follows:

1. Portfolio of work

- 2. Audition
- 3. Interview
- 4. Work experience, evidenced by a CV and/or references

study at Middlesex. Where such disadvantage can be reasonably identified, a lower offer may be made to help raise aspirations and encourage such applicants to realise their potential. This will include, but may not be limited to:

Care leavers Refugees Mature learners.

#### 6.5. Applicants declaring a disability or specific learning difficulty

The University welcomes applications from all prospective students including those who declare a disability. Application decisions are based on academic merit and potential relevant to the programme applied for, determined by published entry criteria and assessment as per the standard admissions process. Consideration of any support requirements will remain an entirely separate process. Applicants invited to interview will be able to request any access requirements and additional support needs during the interview itself. Any support or adjustments made will not have a negative impact on the outcome of the interview. The University Disability Support Policy outlines the support that applicants who are offered a place may be entitled to. An offer of a place is not a guarantee of eligibility to receive any government or University disability-specific funding including the Disabled Support Allowance.

Applicants who have declared a disability and are considered academically suitable for their chosen programme of study will be invited to register with the University's Disability and Dyslexia Service team (or equivalent at the University's overseas campuses). This team can assess the needs of the individual

### 7.2. Residential Category Assessment (Fee Status)

As part of the application process, the University requires applicants to indicate their

If the University, at any stage of application or subsequent study, discovers that an offer has been made on
the basis of an application, which at the time or later, is found to contain statements or refer to documents
which are fraudulent, untrue or misleading, or if key information has been omitted from the application, it will
reserve the right to cancel an application, withdraw an offer or terminate a student from studying at the
University.

7(.)] TJ ET Q q  $0.000008875\ 0\ 595.56\ 842.04\ re\ W^n$  BT /32  $9.96\ Tf\ 1\ 0\ 0\ 171.9024\ 610.18\ Tm\ 0\ g\ 0\ G\ [(8.)]\ TJ\ ET$ 

Any appeal or complaint at any stage of the admissions process which questions the academic grounds for rejection will not be considered. Only points of procedure or implementation of policy can be appealed.

The University will not respond to any anonymous complaints.

Due to the Data Protection Act, the University may be unable to enter into communication with any third party with respect to an applicant's individual circumstances, unless the applicant has given the University direct and explicit written consent.

#### 8 Discontinued/changed programmes

<u>Academic Policy Statement APS28: Making changes to Published Programme Related Information</u> outlines the commitment to students offered places on programmes and the circumstances in which changes to programmes will be communicated to offer holders and applicants.

The University is committed to delivering the programmes that it is offered, however, if, due to unanticipated developments, such as legal or professional body requirements the University determines that a programme should be withdrawn or cancelled, then the University will give as much notice as possible to affected applicants and will make every effort to offer alternative programmes to such applicants. If an alternative programme is unavailable to unsuitable then for undergraduate applicants who have applied via UCAS we